

Appendix A- Council Tax

Summary of Council Tax Write Offs 01/04/2017-31/12/2017

Date of Write Off	Head of Revenues			Director of Finance	Executive Director Corporate Services	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)	
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)									
13/10/2017								(£5.99)	(£5.99)		Dividend	
31/10/2017								(£22.27)	(£22.27)		Dividend	
10/11/2017								(£15.65)	(£15.65)		Dividend	
20/12/2017				£15,465.85					£15,465.85	4	Insolvent	
"				£10,792.22					£10,792.22	5	Absconded	
"								(£7.52)	(£7.52)		Dividend	
Q3 Totals	£0.00	£0.00	£0.00	£26,258.07	£0.00	£0.00	£0.00	£0.00	(£51.43)	£26,206.64	9	
Q1 Totals (B/F)	£1,153.35	£9,369.24	£17,495.48	£0.00	£0.00	£0.00	£0.00	(£445.25)	(£72.15)	£27,500.67	125	
Q2 Totals (B/F)	£746.55	£6,237.40	£8,444.98	£8,502.27	£0.00	£0.00	£0.00	£0.00	(£427.82)	£23,503.38	71	
Overall Total	£1,899.90	£15,606.64	£25,940.46	£34,760.34	£0.00	£0.00	£0.00	(£445.25)	(£551.40)	£77,210.69	205	

Appendix C- Sundry Income

Summary of Sundry Income Write Offs 01/04/2017-31/12/2017

Date of Write Off	Chief Operating Officer (£0.00-£999.99) (£1,000.00-£5,000.00)		Head of Paid Service (up to £5,000.00)	Head of Revenues (£0.01-£999.99)	Director of Finance (£1,000.00-£5,000.00)	Executive Director - Communities (up to £5,000.00)	Executive Director Corporate Services (£5,000.01-£10,000.00)	Cabinet (£10,000.01 +)	Total	No. of Accounts	Reason(s)
28/11/2017							£8,310.27	£8,310.27	1	Debt Relief Order	
29/11/2017	£14.80	£3,971.19						£3,985.99	1	Administration	
"	£14.80							£14.80	1	Uneconomic to collect	
14/12/2017		£3,382.15						£3,382.15	2	Uneconomic to collect	
Q3 Totals	£29.60	£7,353.34	£0.00	£0.00	£0.00	£0.00	£8,310.27	£0.00	£15,693.21	5	
Q1 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
Q2 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
Overall Total	£29.60	£7,353.34	£0.00	£0.00	£0.00	£0.00	£8,310.27	£0.00	£15,693.21	5	

Appendix D- Housing Benefit Overpayments

Summary of Benefit Overpayment Write Offs 01/04/2017-31/12/2017

Date of Write Off	Head of Benefits				Executive Director Corporate Services (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)					
31.10.2017	£61.05	£891.11	£1,792.27	£1,436.07		£4,180.50	7	HB Reg 100 compliant - not recoverable (2017)	
"	£134.73	£461.23				£595.96	5	not financially viable (2014)	
"	£148.13					£148.13	7	< £40 o/s (2015)	
"	£15.90					£15.90	7	uneconomical to pursue (2014)	
"	£407.72	£509.11	£1,054.97			£1,971.80	3	deceased (2014)	
"		£148.16				£148.16	1	<2 wks o/s due to death (2017)	
"					£3,150.03	£3,150.03	1	absconded (2013)	
30.11.2017	£96.17	£184.35				£280.52	4	Bancrupt (2017)	
"	£2.00					£2.00	1	uneconomical to pursue (2017)	
"	£48.94	£355.48				£404.42	4	<2 wks o/s due to death (2017)	
"	£46.25					£46.25	4	<£40 o/s (2017)	
"	£141.22	£723.69				£864.91	6	HB Reg 100 compliant - not recoverable (2017)	
"		£1,019.94				£1,019.94	3	not financially viable (2014)	
"				£1,809.18	£4,658.61	£6,467.79	2	statute barred (2005)	
"						£11,679.01	1	not financially viable - cabinet approval 30/11/17	
"						£24,099.60	1	not financially viable - cabinet approval 30/11/17	
31.12.2017	£44.14	£990.12				£1,034.26	4	not financially viable (2015)	
"	£39.01					£39.01	1	<£40 o/s (2017)	
"	£106.00					£106.00	3	court costs (2014)	
"		£104.22				£104.22	1	<2 wks o/s due to death (2017)	
"					£4,626.80	£4,626.80	1	bancruptcy (2015)	
"	£170.29	£939.62				£1,109.91	11	HB Reg 100 compliant - not recoverable (2017)	
Q3 Totals	£1,461.55	£6,327.03	£2,847.24	£3,245.25	£12,435.44	£35,778.61	£62,095.12	78	
Q1 Totals (B/F)	£545.26	£2,674.48	£1,313.07	£0.00	£0.00	£31,615.70	£36,148.51	48	
Q2 Totals (B/F)	£658.75	£4,778.75	£3,538.22	£0.00	£15,058.52	£23,770.67	£47,804.91	68	
Overall Total	£2,665.56	£13,780.26	£7,698.53	£3,245.25	£27,493.96	£91,164.98	£146,048.54	194	